Subject: The 53rd Annual Convocation 2022

Dear Graduating Student,

Congratulations!

You will be happy to know that the 53rd Annual Convocation of the Institute will be held on 5th November 2022, and the ceremony will be in physical mode.

Prof. Abhijit Banerjee, Nobel Prize in Economic Sciences 2019, Ford Foundation International Professor of Economics, Massachusetts Institute of Technology, is the Chief Guest and will deliver the Convocation Address.

The main ceremony will be in the Dogra Hall. Only Institute Medal/Award winners, Ph.D./MSR students and their guests will be in attendance in Dogra Hall. Rest of the students and guests will be seated in Seminar Hall and various venues in the LHC. Proceedings in the Dogra Hall would be screened live at these venues. The final seating arrangements will be declared later depending on the number of graduates attending in person. At most two guests are allowed to accompany a graduating student to the ceremony.

No degrees would be awarded on the dais during the main Convocation ceremony. Degrees would be handed out to the graduates by a dignitary at all the venues in a different ceremony following the main one.

Please note that you can attend the Convocation subject to:

i. Clearing all your outstanding dues. In case you have not completed the "No Dues Process" earlier, you can apply for the same through ERP and get it completed latest by 26th October 2022 (12 noon).

ii. Payment of the degree fee of Rs. 2000/-, gown handling charges of Rs. 500 (Total Rs. 2500/-); and applying online for the Convocation with complete details latest by 26th October 2022 (12 noon) (See Annexure-1 for details).

iii. Having the Admit Card, which can be obtained from the counter of the concerned Academic & Examination Section (UG or PG) from 3.00 pm on 2nd November 2022 (Wednesday) to 12.00 noon on 4th November 2022 (Friday) during office hours. You must also have a valid photo identity card.

iv. Reporting for rehearsal in the Dogra Hall on 4th November 2022 (Friday) at 3:00 pm.

Please note that the deadline of 26th October 2022 will be strictly adhered to, and no request will be considered thereafter.

Snacks in the morning and lunch in the afternoon will be served at designated locations on 5th November 2022. No accommodation will be provided on campus. We expect you to cooperate fully with Security officials on campus, and all other administrative officials. Any violation of the safety norms may restrict in person attendance. We seek your cooperation if there are any last-minute change of plans due to any unforeseen exigencies.
Important Note:

Please note that collecting the Admit Card latest by 12.00 Noon on 4th November 2022 and attending the rehearsal are used as a record of your presence for the Convocation. Degrees of only those, whose presence is so recorded, will be awarded in person and the others would be required to collect their degrees in absentia, even if they have registered for the Convocation online.

Further, in view of the security arrangements, the list will be finalized on the closure of the registration portal. No request will be entertained to include the name for the Convocation thereafter. Mobile phones and any other electronic items (including camera) will not be allowed inside the Convocation venues.

The formal academic gowns which you need to wear for receiving the degree will be available in the Institute on the day of the Convocation. The issue of gowns will start at 7.00 am on 5th November 2022. The gowns must be returned after the Convocation on the same day.

The degree in absentia will be issued from Wednesday, 9th November 2022 to you or to a person authorized by you (in writing). You can also opt to get your degree by post (speed post only). The fee payable for issue of the degree is Rs. 2000, which can be paid online through SBI Collect. Please refer to the Instructions for registration and payment of fees in Annexure 1. Once again, please note that you should have cleared all your outstanding dues for this.

Please visit the Convocation Website https://convocation.iitd.ac.in (to be updated) for more details / live webcast of the Convocation. Any further guidelines/instructions will also be available on this website so it may be a good idea to keep visiting the convocation site on a regular basis.

We look forward to seeing you at the Convocation, and elicit your cooperation in ensuring that the ceremony is a success, and something you would remember for years to come.

Finally, once again, on behalf of IIT Delhi, and my own behalf, hearty congratulations to you on your graduation and best wishes for a bright and successful future!

Sincerely,

Narayanan D Kurur
Dean, Academics & Chairperson,
Convocation Committee 2022
Annexure-1

53rd ANNUAL CONVOCATION 2022
November 5, 2022
Instructions on the Application Process for Award of Degree / Diploma

In order to apply for the award of your Degree/ Diploma (In person during Convocation on 5th November/Through Speed Post/In person from 9th November 2022), go to the SBI Collect portal, pay the convocation fees, and note down the transaction reference number. Please see procedure given below:

A) Procedure for Payment of Convocation Fees using State Bank Collect

1. Go to the following URL of SBI Collect:

   https://www.onlinesbi.com/sbicollect/icollecthome.htm

2. Select the following in the drop-down menus:
   - State of Corporate/Institution: National Capital Territory of Delhi
   - Corporate/Institution: Educational Institutions

3. Select from drop-down menu:
   - Educational Institute Name: IITD REVENUE ACCOUNT (FEE COLLECTION)
   - Click <submit>

4. Select from drop-down menu:
   - Payment Category: CONVOCATION FEES 2022

5. Complete the form that appears, make payment and note the transaction reference number correctly.

Sample Form is given below:

Through Speed Post on above given Address
In person after 9th Nov 2022
In person during convocation on 5th Nov 2022