Subject: The 55th Annual Convocation 2024

Dear Graduating Student,

Congratulations!

You will be happy to know that the 55th Annual Convocation of the Institute will be held on 10th August 2024, and the ceremony will be in physical mode.

Mr. Hari S. Bhartia, Founder and Co-Chairman, Jubilant Bhartia Group will be the Chief Guest and deliver the Convocation Address.

The main Convocation ceremony will be in the Dogra Hall when Institute Medal and Prizes will be distributed, oath will be taken and the Chief Guest will deliver the Convocation Address. Graduates and their guests will be distributed in the Dogra Hall, Seminar Hall and various rooms in LHC. Proceedings in the Dogra Hall would be screened live at other venues. The final seating arrangements will depend on the number of graduates attending in person. At most, two guests will be allowed to accompany you to the ceremony.

No degrees would be awarded on the dais during the main Convocation ceremony. You will receive your degree from an Institute dignitary in a ceremony following the main one.

Please note that you can attend the Convocation subject to:

i. Clearing all your outstanding dues. In case, you have not completed the "No Dues Process" earlier, you can apply for the same through ERP and get it completed latest by 31st July 2024 (12 noon).

ii. Payment of the degree fee of Rs. 2000/- plus gown handling charges of Rs. 500 (Total Rs. 2500/-); and applying online for the Convocation with complete details latest by 31st July 2024 (12 noon) (See Annexure-1 for details).

iii. Having the Admit Card and the Convocation Gown, which are to be collected from the designated counters in the LHC most likely in the ground floor from 3.00 pm on 7th August 2024 (Wednesday) to 12.00 noon on 9th August 2024 (Friday) during office hours. You must have a valid photo identity card to collect your admit card.

iv. Reporting for rehearsal in the Dogra Hall on 9th August 2024 (Friday) at 3.00pm.

Please note that the deadline for clearing your dues is 31st July 2024. Please do not expect extension of this deadline.

Please also note that you are responsible for safe-keeping of the gown you would wear for the Convocation after it is issued to you. In case it is lost, you will be charged Rs. 500/- for issue of another gown. The gown must be returned after the Convocation on the same day.

Light refreshments will be served before and after the Convocation. We are not in a position to provide accommodation on campus. Because of a large number of visitors are expected on Campus, security is likely to be tight. Please cooperate with the Security staff, and all other administrative officials on campus. We seek your cooperation if there are any last minute change of plans due to any unforeseen exigencies.
Important Note:

No request will be entertained to include your name for the Convocation after the registration portal is closed.

Please note that collecting the Admit Card and Gown and attending the rehearsal are used as a record of your presence at the Convocation. Degree will be awarded only if you have attended the rehearsal in person.

Mobile phones and any other electronic items (including camera) will not be allowed inside the Convocation venues. Please also note that children below 12 years of age are not allowed inside the Convocation venue.

If you have opted to receive your degree in absentia, it will be issued to you or to a person authorized by you (in writing) from Friday, 16th August 2024. You can also opt to get your degree by post (speed post only). The fee payable for issue of the degree is Rs. 2000/-, which can be paid online through SBI Collect.

Please refer to the Instructions for registration and payment of fees in Annexure 1. Once again, please note that you should have cleared all your outstanding dues for this.

Please visit the Convocation Website https://convocation.iitd.ac.in (to be updated) for more details / live webcast of the Convocation. Any further guidelines/ instructions will also be available on this website, so it is advisable to keep visiting the convocation website on a regular basis.

We look forward to seeing you at the Convocation, and seek your cooperation in ensuring that the ceremony is a success and something you would remember for years to come.

Finally, once again, on behalf of IIT Delhi, hearty congratulations to you on your graduation and best wishes for a bright and successful future!

Sincerely,

Narayanan D Kurur
Dean, Academics & Chairperson,
Convocation Committee 2024
In order to apply for the award of your Degree/Diploma (In person during Convocation on 10th August/Through Speed Post/In person from 16th August 2024), go to the SBI Collect portal, pay the convocation fees, and note down the transaction reference number. Please see procedure given below:

A) Procedure for Payment of Convocation Fees using State Bank Collect

1. Go to the following URL of SBI Collect:
   
2. **https://www.onlinesbi.sbi/sbicollect/icollecthome.htm**

3. Select: **Educational Institutions**

4. Select the following in the drop-down menus:
   
   State of Corporate/Institution: **National Capital Territory of Delhi**

5. Select from drop-down menu:
   
   Educational Institute Name: **IITD REVENUE ACCOUNT (FEE COLLECTION)**
   
   Click <submit>

6. Select from drop-down menu:

   Payment Category: **CONVOCATION FEES 2024**

7. Complete the form that appears, make payment and note the transaction reference number correctly.

Sample Form is given below: