

INDIAN INSTITUTE OF TECHNOLOGY DELHI

APPLICATION FORM FOR REFUND OF FEES AND SECURITY DEPOSIT (Applicable to candidates who were offered admission, paid their fee but wish to withdraw before registration)

(To be sent through respective Head of Deptt./Centre/School/Interdisciplinary Programme Coordinator)

I deposited my fee against an offer of admission from IIT Delhi but did not join any programme.

1. Name of the Student : _____
2. Application No./Entry No. : _____
3. Department/Centre/School/IDP : _____
4. Programme : _____
5. Reason for non-joining : _____
: _____
6. Details of fees paid (attach photocopy of the receipt/ Bank counterfoil)
 - a) Amount : _____
 - b) Date on which paid : _____
 - c) Whether paid through SBICollect, then: _____
SBI Collect Reference(DU) No./Other
Reference No.
7. Bank's details (Self Account) for refund:

Bank Account No.	
Bank Name	
IFSC Code	
Branch Name	
Branch Address	

8. Email ID : _____

Date : _____

Signature of the Student

Head of the Deptt./Centre/Programme

Assistant/Deputy/Joint Registrar (Academics)

FOR PG SECTION USE ONLY

He/she was offered admission to _____ programme but did not register. Particulars verified and the application forwarded for further action.

Date :

Office Supdt.(PGS&R)

Assistant/Deputy/Joint Registrar (Academics)

To Assistant/Deputy/Joint Registrar (Accounts)

ACCOUNTS SECTION

DETAILS OF FEES / DEPOSITS TO BE REFUNDED

Total Fees Paid	Rs.
Less amount to be deducted	Rs. 1,000.00
Total amount to be refunded	Rs.

Date :

Assistant/Deputy/Joint Registrar (Accounts)

Note: The whole amount of fees/other charges deposited by the students will be refundable after deduction of Rs. 1,000/- if the student does not join the programme after paying the dues and leave the Institute by applying for refund **on or before the date of registration**. No refund of fees will be permissible to students who have registered for the programme but leave immediately thereafter. In such cases, only security deposit/caution money will be refunded.