Indian Institute of Technology Delhi
Orientation-cum-Registration Schedule for PG (PhD, MSR, MTech, MDes, MSc, MPP, PGDIIT) Students
(Session 2023-24)

Overview of Activities

Date & Day	Time	Activity
July 20 (Thursday)	11:00-12:00(Group PG-A) 12:30-13:30(Group PG-B)	Welcome Session in Dogra Hall (Please see details on next page)
July 20 (Thursday)	15:00 -17:00 (Group PG-A) 15:00 -17:00 (Group PG-B)	Welcome by Departments/Centres/Schools and Meeting with Programme Coordinators (Please see Instructions Sheet-1)
July 21 (Friday) **&** **July 22 (Saturday)**	09:30 onwards	Registration (Verification of Original Documents) in LH 121/ LH 108/ LH 111 Issuance of Medical Booklet & Temporary ID Card in LH114 (Please see registration schedule)
July 24 (Monday)	08:00 onwards	Classes begin

WELCOME SESSION

July 20, 2023

(Thursday)

Venue: Dogra Hall, Main Administrative Building, 1ˢᵗ Floor

Group PG-A: ENTRY FROM LIBRARY END	**Group PG-B:** ENTRY FROM LIBRARY END
Department/Centre/School** with Programme Code	**Department/Centre/School** with Programme Code**
BSTTM (JTM, BSY, BSZ**), DBEB (**BEM**,** BEY, BEZ**),** **CAS (**AST, ASZ**), CBME(**BMT, BMZ**),** **CE(**CEC, CEG,CEP,CES,CET,CEU,CEV,CEW,CEY,CEZ**), DESE(**ESN, ESR, ESY, ESZ**)** **CH (**CHE, CHY, CHZ**), DMSE (**MSP MSM, MSY, MSZ**),** **CRDT(**RDZ**), CY(**CYM, CYS, CYZ**), DoD(**DDS, DDZ**), HSS(**HUZ, HES, HCS**),** **SeNSE(**JID, IDY, IDZ**) , CART(**CTE, CTY, CTZ**), KSBS(**BLY, BLZ**),** **ME (**MEE, MEM, MEP, MET, MEY, MEZ, MVX**),** **NRCVEE (**NRZ**), TRIPC (**TRZ, TRY**)**	**AM(**AMA, AMX, AMY, AMZ**),** **ANSKSIT(**SIY, ANZ**), CARE(**CRF, CRZ**),** **CSE(**JVY**,** JVL, MCS, CSY, CSZ**), DMS(**SMF,SMT,SMN**,** SMZ**),** **EE(**EEA, EEE, EEN, EEP, EES, EET, EEY, EEZ**), PH(**JOP**,** PHA, PHM, PHS,PHZ**),** **MA(**MAS, MAZ**), SIRe (**SRZ**), PP (**PPM,PPZ**), QI (**QIZ**), ScAI (**AIB, AIY,AIZ**),** **JC(**JCS**),JR(**JRB**) OP (**OPZ**), TT (**TTC, TTE, TTF, TTZ**)**
09:30-10:00 – Refreshments **(**Outside Seminar Hall**, Ground Floor, Main Administrative Building)**	**11:00-11:30** – Refreshments **(**Outside Seminar Hall**, Ground Floor, Main Administrative Building)**
Please be seated in Dogra Hall by 10:45	*Please be seated in Dogra Hall by 12:15*
11:00-12:00 - Welcome by the Director	**12:30-13:30** - Welcome by the Director
- Presentation by the Dean, Academics	- Presentation by the Dean, Academics
- Presentation by the Dean, Student Affairs	- Presentation by the Dean, Student Affairs

** Full form of the Abbreviations for Departments/Centres/Schools can be seen in the table for "Welcome by Departments/ Centres/ Schools" on next page

Welcome by Departments/Centres/Schools and Meeting with Programme Coordinators on July 20th, 2023

Department/Centre/School	Programme Codes	Venue	20th, 2023
Biochemical Eng.& Biotechnology (DBEB)	BEM, BEY, BEZ	DBEB Seminar Room (Block-I, I-223)	
Chemical Engineering (CH)	CHE, CHY, CHZ	Seminar Room (Block -II, 278)	
Chemistry (CY)	CYS, CYZ, CYM	LHC108	
Civil Engineering (CE)	CEC, CEG, CEP, CES, CET, CEU, CEV, CEW, CEY, CEZ	LHC316	
Bharti School (BSTTM)	JTM, BSY, BSZ	BB IIA-101	
Humanities & Social Sciences (HSS)	HCS, HES, HUZ	LHC 535	
Mechanical Eng (ME)	MEM, MEE, MEP, MET, MEY, MEZ	LHC308	15:00-17:00
Atmospheric Sciences (CAS)	ASZ, AST	CAS Committee Room (Room no. 325, Block VI)	(Group - A)
Biomedical Eng (CBME)	BMZ, BMT	CBME Committee Room (Room no. 299 B Block-III)	
Transportation Research and Injury Prevention Centre (TRIPC)	TRY, TRZ	MS-901, Main Building	
Kusuma School of Biological Science (KSBS)	BLY, BLZ	KSBS committee room	
Centre for Automotive Research and Tribology (CART)	CTE, CTZ	CART Committee Room	
Sensors, Instrumentation and Cyber physical Systems Engineering (SeNSE)	JID, IDZ	SeNSE Committee Room (WS 149)	
Department of Design (DoD)	DDZ, DDS	LH-416 in lecture hall complex	
Rural Development & Technology (CRDT)	RDZ	CRDT Committee Room (Room No. 290, Block 3)	
Materials Science & Engineering (DMSE)	MSP, MSM, MSY, MSZ	TX-120 Textile Block	
Energy Science and Engineering (DESE)	JES, ESN, ESR, ESY, ESZ	VI-LT II	
National Centre for Value Education in Engineering (NRCVEE)	NRZ	NRCVEE Committee Room (Room No. 401, Block-V)	
Applied Mechanics (AM)	AMA, AMX, AMY, AMZ	VI-LT1	
Computer Sc. & Eng. (CSE)	MCS, CSY, CSZ, JRB	IIA501 (Bharti)	
Electrical Eng. (EE)	EEA, EEE, EEN, EEP, EES, EET, EEY, EEZ, JVL, JVY	LH 121	
Textile Technology (TT)	TTE, TTF, TTC, TTZ	LH310	
Management Studies (DMS)	SMN, SMZ	LH 1, Vishwakarma Bhavan	
Mathematics (MA)	MAS, MAZ	LH318 (3:30-4:30 pm)	
Physics (PH)	PHA, PHM, PHS, PHZ	LH 111	15:00-17:00
Physics & Electrical Engg. (PH & EE)	JOP	LH 111	(Group B)
Amar Nath & Shashi Khosla School (ANSKSIT)	ANZ, SIY, JCS	IIA-501 (Bharti Building), for JCS Room no.006, SIT (21/07/2023 at 3pm-5pm)	
Centre for Applied Research in Electronics (CARE)	CRF, CRZ	III-101,102 Committee Room	
School of Interdisciplinary Research (SIRe)	SRZ	LH 308	
School of Public Policy (PP)	PPM, PPZ	Room No. 001 (Mathur Seminar Room), Khosla SIT Building	
UQ IITD Joint Degree Prog. (QI)	QIZ	Conference Room, UQIDAR Office, TX 205	
School of Artificial Intelligence(AI)	AIB, AIY, AIZ	Room No. 001, SIT Building (21/07/2023 at 10:00-12:00 hrs)	
Optics and Photonics(OP)	OPZ	Committee Room , Optics and Photonics Centre	

BB: Bharti Building; LH: Lecture Hall Complex; MS: Multi Storey Building; Vish B: Vishwakarma Bhavan; SIT: School of Information Technology; WS: Workshop Block; TX: Textile Block; Roman Numbers in Venue indicate BLOCK followed by Room No. (eg. I 223 means Block I Room No. 223)

REGISTRATION SCHEDULE (Venue: LH 121)

Programmes: M.Tech.*, M.Sc.(Chemistry, Economics and Cognitive Science), M.Des., PGDIIT
(*Selective Programmes: Please see codes)

(Tokens will be issued to Students ONLY 15 Minutes Prior to the Registration Slot for their Programme.

No Tokens will be issued if they report AFTER their Slot Time is over.)

*Slot-wise Registration Schedule for Different Programmes

Friday, July 21, 2023   :   (VENUE: LH 121)

09:30-11:00	11:00-11:30	11:30-12:00	12:00-12:30	12:30-13:00	13:00-13:30
AMA (15) ESN (24)	AMX (25)	MCS(30)	DDS (26)	MSP (17)	MSM (9) BMT (6)

15:00-15:30	15:30-16:00	16:00-16:30	16:30-17:00	17:00-17:30
CEC (30)	CEP (15) CEU (6)	CES (18) CEG (5)	CET (17)	CEW (17)

Saturday, July 22, 2023   :   (VENUE: LH 121)

09:30-11:00	11:00-11:30	11:30-12:00	12:00-12:30	12:30-13:00	13:00-13:30
CYS (65)	JID (12)	CHE (24)	CEV (16)	CYM (16)	AST (8)

15:00-16:30	16:30-17:00	17:00-17:30
HES (40) HCS (25)	AIB (23)	ESR (19)

Collection of Medical Booklet and Temporary ID Card Venue: LH 114

REGISTRATION SCHEDULE (Venue: LH 108)

All Ph.D. & MS(R) Programmes
Slot-wise Registration Schedule for Different Programmes

(Tokens will be issued to Students ONLY 15 Minutes Prior to the Registration Slot for their Programme. No Tokens will be issued if they report AFTER their Slot Time is over.)

Friday, July 21, 2023 : (VENUE: LH 108)

09:30-11:00	11:00-11:30	11:30-12:00	12:00-12:30	12:30-13:00	13:00-13:30
CYZ (27) BMZ (9)	SRZ(14) MAZ (10)	MSZ (15) MSY (1) JVY (1)	SMZ (8) ASZ (13) QIZ (4)	BLZ (8) BLY (2) OPZ (5)	CTZ (10) CTY (15)

15:00-15:30	15:30-16:00	16:00-16:30	16:30-17:30
CHZ (19) CHY (1)	BEZ (7) BEY (1) TTZ (14)	PPZ (14) TRZ (6) TRY (5)	EEZ (42) DDZ (12)

Saturday, July 22, 2023 : (VENUE: LH 108)

09:30-11:00	11:00-11:30	11:30-12:00	12:00-12:30	12:30-13:00	13:00-13:30
CEZ (36) CEY (10)	NRZ (1) CSZ (8) CSY (3)	MEZ (22) MEY (5)	AMZ (18) AMY (5)	EEY (24) RDZ (4)	ESZ(16) ESY (2)

15:00-15:30	15:30-16:30	16:30-17:00	17:00-17:30
PHZ (36)	IDZ (7) CRZ(6) ANZ (3) SIY (5)	IDY (10) HUZ (23)	BSZ (5) BSY (2) AIZ (6) AIY (5)

Collection of Medical Booklet and Temporary ID Card Venue: LH 114

REGISTRATION SCHEDULE (VENUE: LH 111)
Programmes: M.Tech.*, M.Sc.(Maths) & M.Sc. (Physics), MBA, MPP
(* Selective Programmes: Please see codes)

(Tokens will be issued to Students ONLY 15 Minutes Prior to the Registration Slot for their Programme. No Tokens will be issued if they report AFTER their Slot Time is over.)

Slot-wise Registration Schedule for Different Programmes

Friday, July 21, 2023   : (VENUE: LH 111)

09:30-11:00	11:00-11:30	11:30-12:00	12:00-12:30	12:30-13:00	13:00-13:30
MEM (21) MET (23)	MEP (19)	MEE (16)	SMN (30)	JCS (9) TTE (9)	TTF (11) TTC (7)

15:00-15:30	15:30-16:00	16:00-16:30	16:30-17:00	17:00-17:30
PPM (25)	JTM (3) JRB (12) JVL (3)	BEM (13) CTE (11)	JOP (25)	CRF (17)

Saturday, July 22, 2023   : (VENUE: LH 111)

09:30-11:00	11:00-11:30	11:30-12:00	12:00-12:30	12:30-13:00	13:00-13:30
MAS (65)	EEN (22)	EET (26)	EEA (13)	EES (10) EEE (12)	EEP (21)

15:00-16:30	16:30-17:00	17:00-17:30
PHS (65)	PHA (16)	PHM (14)

Collection of Medical Booklet and Temporary ID Card Venue: LH 114

ORIENTATION ABOUT LIBRARY, SECURITY, COUNSELLING SERVICES, STUDENT CLUBS

Venue: Dogra Hall

For ALL Students (Students can attend any one of the two sessions)

July 22, 9:00-11:00 and 11:30 - 01:30

Orientation Topic	Session 1 Timings	Session 2 Timings
Orientation on Library	09:00 - 09:30	11:30 - 12:00
Orientation on Security	09:30 - 10:00	12:00 - 12:30
Orientation on Student Counselling Services	10:00 - 10:30	12:30 - 01:00
Orientation on Student Clubs	10:30 – 11:00	01:00 - 01:30

_____

ANNEXURE

To

PG Orientation-cum-Registration Schedule

(2023-24)

Registration Related Important Information for PG Students

1. BEFORE coming to the Registration Venue:
   a. PLEASE FILL **FORM A**** ONLINE. The pdf version of the filled **FORM A** must be saved for own record.
   b. **Upload the documents and forms as given in the instructions (https://owncloud.iitd.ac.in/nextcloud/index.php/s/6qfpmdAYMZJaFqK) .**

2. All students must attend the "Welcome by Departments/Centres/Schools and Meeting with the Programme Coordinators".

   IMPORTANT: Even if you have not received your entry number until July 16, 2023, please attend the welcome session in the Dogra Hall as well as in the Department/Centre/School. However, **for Registration, YOU MUST REPORT on August 7, 2023 in the Lecture Hall Complex at 2:30 pm.** In the meantime, you can find out your courses and timetable from the Department/Centre/School, register for these courses on the ERP portal and start attending the classes.

3. During their meeting with the Programme Coordinators, all PG students must find out the core courses that they have to register for and the available elective courses and the corresponding timetable. The students must register for these courses on the Web-based Academic Management System by using their login id and password provided on the portal after filling Form A ., preferably before July 24, 2023 and latest by Aug 7, 2023. Even if they cannot register online before July 24, they must start attending the classes from July 24 onwards and complete the registration at the earliest and before Aug 7, 2023.

   Website for registration: **https://eacademics.iitd.ac.in/sportal**
   The instructions for doing web-based registration of these courses are also available at the above link.

4. For Registration, please report at the Registration Venue 15 minutes before the time slot allotted to your programme. You will be given a token number and a checklist just outside the venue and instruction about the registration formalities.

   Please bring the original documents as mentioned in the <u>INSTRUCTION SHEET – 2 (PG)</u> at the time of registration.

5. The Registration Process will involve Verification of Original Documents, Issue of Medical Booklet (For full time students only), Issue of Temporary ID Card. Detailed Instructions will be available at the Venue.

** The following students will not be able to fill the Form A online before registration:

   (i) Students who do not have their Entry number
   (ii) Students who were not able to login due to any reason.

   Both the categories of the students will be able to fill the FORM A after they get their login id and password.

INDIAN INSTITUTE OF TECHNOLOGY DELHI
(IMPORTANT INSTRUCTIONS FOR NEW **PG/PhD** STUDENTS)

The following will be made available to you by 16.7.2023:

1. *Your ENTRY NUMBER. This is a unique number provided to every student at IIT Delhi*
2. *Information about the On-Campus accommodation allotted to you (In case of full time students, subject to availability).*

    (You are advised to check this link again for any updated information periodically)

Please note the following important points pertaining to your admission to IIT Delhi:

*   All Postgraduate/PhD students, who are allotted on-campus accommodation, should report on 19th July 2023 (Wednesday) directly to the respective hostels allotted (which has been informed by the Student Affairs Office on email). The rest of the students should report on 20th July 2023 morning as per the **Orientation Schedule.**

*   Before coming for registration, you would need to fill **FORM - A** and submit soft copy of documents & forms by logging into the link provided to you on email. Please Log in, fill the Form A, and a save a pdf copy for your own record.

*   It is mandatory to have savings bank (S/B) account in State Bank of India (any branch in the country) for the hostel residents. If a student does not have S/B account in SBI, then it is advised to open S/B account in SBI, IIT Delhi Branch on arrival in the campus. The form for opening an account in SBI can be obtained from the Caretaker of the respective hostel.

*   **List of all the documents to be brought is available in Instruction Sheet -2(PG).**

*   **The Institute fees must have been paid by you as per details given in the Offer Letter.**

*   *Kindly note that the payment of fees; filling of Form – A; and submission of other forms after arriving in the campus may result in inconveniences owing to overloading of the limited facilities on campus. So, it is advisable to complete these formalities before leaving for IIT Delhi.*

IMPORTANT DATES:

1. **Orientation** : **July 20, 2023**
2. **Registration** : **July 21, 2023 (9.30 AM) to July 22, 2023 (6:00 PM)**
3. **Commencement of Classes** : **July 24, 2023**

LIST OF DOCUMENTS TO BE BROUGHT BY NEW POSTGRADUATE/ PHD STUDENTS WHILE REPORTING AT IIT DELHI

FOR SUBMISSION AT THE TIME OF REGISTRATION:

    LATEST COLOURED STAMP SIZE PHOTOGRAPHS: FOUR (4)

FOR VERIFICATION AT THE TIME OF REGISTRATION:

1. **ADMISSION OFFER LETTER:**   ORIGINAL/ PDF

2. **AADHAR CARD AND PAN CARD/ ID CARD:**   ORIGINAL

3. **GATE/JAM/CEED/CAT/COGJET SCORE CARD:**   ORIGINAL/ PDF

4. **QUALIFYING DEGREE/ PROVISIONAL CERTIFICATE:**   ORIGINAL

5. **QUALIFYING EXAM MARKSHEET:**   ORIGINAL

6. **CATEGORY CERTIFICATE:**   ORIGINAL
    (FOR CANDIDATES BELONGING TO SC/ST/OBC/EWS/PD CATEGORY)

7. **NO OBJECTION CERTIFICATE:**   ORIGINAL
    (ONLY IN CASE OF PART TIME CANDIDATES)

8. **SPONSORSHIP CERTIFICATE:**   ORIGINAL
    (ONLY IN CASE OF FULL TIME SPONSORED CANDIDATES)

9. **MEDICAL CERTIFICATE:**
    ORIGINAL (IN CASE OF FULL TIME CANDIDATES)

NOTE:

1. WHEREVER THE ENTRY NUMBER IS REQUIRED IN THE FORMS, YOU MAY FILL IT ON RECEIPT OF YOUR ENTRY NUMBER

2. IT SHOULD BE ENSURED THAT SCANNED COPIES OF THE DOCUMENTS AND FORMS HAVE BEEN UPLOADED ON THE ONLINE (ERP) PORTAL BEFORING REPORTING FOR REGISTRATION/ ORIGINAL DOCUMENT VERIFICATION