

INDIAN INSTITUTE OF TECHNOLOGY DELHI

APPLICATION FORM FOR REFUND OF FEES AND SECURITY DEPOSIT (Applicable to candidates who were offered admission, paid their fee but wish to withdraw before registration)

(To be sent through respective Head of Deptt./Centre/School/Interdisciplinary Programme Coordinator)

I deposited my fee against an offer of admission from IIT Delhi but did not join /withdrawn from programme.

1. Name of the Student : _____
2. Application No./Entry No. : _____
3. Department/Centre/School/IDP : _____
4. Programme : _____
5. Reason for non-joining : _____
: _____
6. Details of fees paid (attach photocopy of the receipt/ Bank counterfoil)
 - a) Amount : _____
 - b) Date on which paid : _____
(i.e. acceptance of admission)
 - c) Whether paid through SBICollect, then: _____
SBI Collect Reference(DU) No./Other
Reference No.
7. Bank's details (Self Account) for refund:

Bank Account No.	
Bank Name	
IFSC Code	
Branch Name	
Branch Address	

8. Email ID : _____

Date : _____

Signature of the Student

Signature Head of the Deptt./Centre/Programme

Assistant/Deputy/Joint Registrar (Academics)

FOR ACADMEMICS SECTION USE ONLY

He/she accepted admission to _____ Programme on _____
but withdrawn on _____ / did not register in the Programme till _____.

Particulars on prepage verified and the application may be forwarded to Accounts Section for further action.

Date :

Office Supdt.(PGS&R)

Assistant/Deputy/Joint Registrar (Academics)

To Assistant/Deputy/Joint Registrar (Accounts)

ACCOUNTS SECTION

DETAILS OF FEES / DEPOSITS TO BE REFUNDED

Total Fees Paid	Rs.
Less amount to be deducted	Rs.
Total amount to be refunded	Rs.

Date :

Assistant/Deputy/Joint Registrar (Accounts)

Note:

REFUND OF FEES

In case, student withdraws the admission due to any reason, refund of fees will be as under:

Admission timeline	Last date for applying for refund of fee for 1 st Sem 2024-25	Amount to be refunded
For admission accepted before 4 th July 2024	On or before 4 th July 2024	Fee paid less Rs. 1000/- (processing fee)
	After 4 th July 2024	Security money less Rs. 1000/- (processing fee)
For admission accepted from 5 th July 2024 to 17 th July 2024	On or before 17 th July 2024	Fee paid less Rs. 1000/- (processing fee)
	After 17 th July 2024	Security money less Rs. 1000/- (processing fee)