

# INDIAN INSTITUTE OF TECHNOLOGY DELHI

## **APPLICATION FORM FOR REFUND OF FEES AND SECURITY DEPOSIT** **(Applicable to candidates who were offered admission, paid their fee but wish to withdraw before registration)**

**(To be sent through respective Head of Deptt./Centre/School/Interdisciplinary Programme Coordinator)**

I deposited my fee against an offer of admission from IIT Delhi but did not join /withdrawn from programme.

1. Name of the Student : \_\_\_\_\_
2. Application No./Entry No. : \_\_\_\_\_
3. Department/Centre/School/IDP : \_\_\_\_\_
4. Programme : \_\_\_\_\_
5. Reason for non-joining : \_\_\_\_\_  
: \_\_\_\_\_
6. Details of fees paid (attach photocopy of the receipt/ Bank counterfoil)
  - a) Amount : \_\_\_\_\_
  - b) Date on which paid : \_\_\_\_\_  
(i.e. acceptance of admission)
  - c) Whether paid through SBICollect, then: \_\_\_\_\_  
SBI Collect Reference(DU) No./Other  
Reference No.
7. Bank's details (Self Account) for refund:

Bank Account No.	
Bank Name	
IFSC Code	
Branch Name	
Branch Address	

8. Email ID : \_\_\_\_\_

Date : \_\_\_\_\_

Signature of the Student

Signature Head of the Deptt./Centre/Programme

Assistant/Deputy/Joint Registrar (Academics)

## FOR ACADMEMICS SECTION USE ONLY

He/she accepted admission to \_\_\_\_\_ Programme on \_\_\_\_\_  
but withdrawn on \_\_\_\_\_ / did not register in the Programme till \_\_\_\_\_.

Particulars on prepage verified and the application may be forwarded to Accounts Section for further action.

Date :

Office Supdt.(PGS&R)

Assistant/Deputy/Joint Registrar (Academics)

To Assistant/Deputy/Joint Registrar (Accounts)

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## ACCOUNTS SECTION

### DETAILS OF FEES / DEPOSITS TO BE REFUNDED

Total Fees Paid	Rs.
Less amount to be deducted	Rs.
Total amount to be refunded	Rs.

Date :

Assistant/Deputy/Joint Registrar (Accounts)

### Note:

### REFUND OF FEES

In case, student withdraws the admission due to any reason, refund of fees will be as under:

Admission timeline	Date of applying for refund of fee for 1 <sup>st</sup> Sem 2025-26	Amount to be refunded
For admission accepted before 5 <sup>th</sup> July 2025	On or before 5 <sup>th</sup> July 2025	Fee paid less Rs. 1000/- (processing fee)
	6 <sup>th</sup> July to 18 <sup>th</sup> July 2025	Security money less Rs. 1000/- (processing fee)
For admission accepted from 6 <sup>th</sup> July 2025 to 18 <sup>th</sup> July 2025	On or before 18 <sup>th</sup> July 2025	Fee paid less Rs. 1000/- (processing fee)
	After 18 <sup>th</sup> July 2025	Security money less Rs. 1000/- (processing fee)