

भारतीय प्रौद्योगिकी संस्थान दिल्ली
Indian Institute of Technology Delhi

पीएचडी और एमएसआर छात्रों (द्वितीय सेमेस्टर 2022-23) के लिए अभिविन्यास-सह-पंजीकरण कार्यक्रम

Orientation-cum-Registration Schedule for PhD and MSR Students (2nd Semester 2022-23)

Overview of Activities

Date & Day	Time	Activity
January 02, 2023 (Monday)	09:30-10:30	Welcome Session in Dogra Hall
	10:30 –11:00	Refreshments
	11:30-13:00	Welcome by Departments/Centres/Schools and Meeting with Programme Coordinators In Respective Deptt./Center/School
	14:30-17:30	Registration (Verification of Original Documents) and Issuance of Medical Booklet & Temporary ID Card in LH325 and LH316 (Please see registration schedule on next page)

REGISTRATION SCHEDULE (Venue: LH 325 and LH 316)

For MSR and Ph.D. Programmes

Slot-wise Registration Schedule for Different Programmes

VENUE - LH325

14:30-15:00	15:00-15:30	15:30-16:00	16:00-16:30	16:30-17:00	17:00-17:30
AMY & AMZ BEY & BEZ CHY & CHZ	CYZ MEY & MEZ	CEY & CEZ PHZ	IDY & IDZ BLY & BLZ	CSY & CSZ BSY & BSZ SRZ	NRZ HUZ AIY & AIZ BMZ & OPZ

VENUE - LH316

14:30-15:00	15:00-15:30	15:30-16:00	16:00-16:30	16:30-17:00	17:00-17:30
RDZ SMZ QIZ	EEY & EEZ CTY & CTZ	PHZ TTZ MSY & MSZ	JVY ESY & ESZ DDZ	MAZ SIY & ANZ ASZ	CRZ TRY & TRZ

ANNEXURE
To
PG Orientation-cum-Registration Schedule
(2022-23)

Registration Related Important Information for PG Students

1. BEFORE coming to the Registration Venue:
 - a. PLEASE FILL **FORM A**** ONLINE. The pdf version of the filled **FORM A** must be saved for own record.
 - b. **Upload the documents and forms as given in the instructions**
(<https://owncloud.iitd.ac.in/nextcloud/index.php/s/wCe66ziayinPH65>) .
2. All students must attend the "Welcome by Departments/Centres/Schools and Meeting with the Programme Coordinators".

IMPORTANT: Even if you have not received your entry number until December 31, 2022, please attend the welcome session in the Dogra Hall as well as in the Department/Centre/School. However, **for Registration, YOU MUST REPORT on January 10, 2023, in the Academic Section (LH 301) at 2:30 pm**. In the meantime, you can find out your courses and timetable from the Department/Centre/School, register for these courses on the ERP portal and start attending the classes.

3. During their meeting with the Programme Coordinators, all PG students must find out the core courses that they have to register for and the available elective courses and the corresponding timetable. The students must register for these courses on the Web-based Academic Management System by using their login id and password provided on the portal after filling Form A., preferably before January 2, 2023 and latest by January 9, 2023. Even if they cannot register online before January 2, they must start attending the classes from January 3 onwards and complete the registration at the earliest and before January 9, 2023.

Website for registration: <https://eacademics.iitd.ac.in/sportal>

The instructions for doing web-based registration of these courses are also available at the above link.

4. For Registration, please report at the Registration Venue 15 minutes before the time slot allotted to your programme. You will be given a checklist at the venue and instructed about the registration formalities.

Please bring the original documents as mentioned in the [INSTRUCTION SHEET – 2 \(PG\)](#) at the time of registration.

5. The Registration Process will involve Verification of Original Documents, Issue of Medical Booklet (For full time students only), Issue of Temporary ID Card. Detailed Instructions will be available at the Venue.

**** The following students will not be able to fill the Form A online before registration:**

- (i) Students who do not have their Entry number
- (ii) Students who were not able to login due to any reason.

Both the categories of the students will be able to fill the FORM A after they get their login id and password.

**INDIAN INSTITUTE OF TECHNOLOGY
DELHI**

(IMPORTANT INSTRUCTIONS FOR NEW PG/PhD STUDENTS)

The following will be made available to you by 31.12.2022:

1. Your **ENTRY NUMBER**. This is a unique number provided to every student at IIT Delhi
2. Information about the On-Campus accommodation allotted to you (In case of full time students, subject to availability).

(You are advised to check this link again for any updated information periodically)

Please note the following important points pertaining to your admission to IIT Delhi:

- All Postgraduate/PhD students, who will be allotted on-campus accommodation, should report on 1st January 2023 (Sunday) directly to the respective hostels allotted (which will be informed by the Student Affairs Office on email). The rest of the students should report on 2nd January, 2023 morning as per the **Orientation Schedule**.
- Before coming for registration, you would need to fill **FORM - A** and submit documents & forms by logging into the link provided to you on email. Please Log in, fill the Form A, and save a pdf copy for your own record.
- It is mandatory to have savings bank (S/B) account in State Bank of India (any branch in the country) for the hostel residents. If a student does not have S/B account in SBI, then it is advised to open S/B account in SBI, IIT Delhi Branch on arrival in the campus. The form for opening an account in SBI can be obtained from the Caretaker of the respective hostel.
- **List of all the documents to be brought is available in Instruction Sheet -2(PG).**
- **The Institute fees must have been paid by you as per details given in the Offer Letter.**
- Kindly note that the payment of fees; filling of Form – A; and submission of other forms after arriving in the campus may result in inconveniences owing to overloading of the limited facilities on campus. So, it would be advisable to complete these formalities before leaving for IIT Delhi.

IMPORTANT DATES:

1. **Orientation & Registration** : **January 2, 2023 (9.30 AM)**
2. **Commencement of Classes** : **January 3, 2023**

**LIST OF DOCUMENTS TO BE BROUGHT BY NEW POSTGRADUATE/ PHD
STUDENTS WHILE REPORTING AT IIT DELHI**

FOR SUBMISSION AT THE TIME OF REGISTRATION:

LATEST COLOURED STAMP SIZE PHOTOGRAPHS: FOUR (4)

FOR VERIFICATION AT THE TIME OF REGISTRATION:

- | | |
|---------------------------------------------------------------------------------------------|---------------|
| 1. ADMISSION OFFER LETTER: | ORIGINAL/ PDF |
| 2. AADHAR CARD AND PAN CARD/ ID CARD: | ORIGINAL |
| 3. GATE/JAM/CEED/CAT/COGJET SCORE CARD: | ORIGINAL/ PDF |
| 4. QUALIFYING DEGREE/ PROVISIONAL CERTIFICATE: | ORIGINAL |
| 5. QUALIFYING EXAM MARKSHEET: | ORIGINAL |
| 6. CATEGORY CERTIFICATE:
(FOR CANDIDATES BELONGING TO SC/ST/OBC/EWS/PwD CATEGORY) | ORIGINAL |
| 7. NO OBJECTION CERTIFICATE:
(ONLY IN CASE OF PART TIME CANDIDATES) | ORIGINAL |
| 8. SPONSORSHIP CERTIFICATE:
(ONLY IN CASE OF FULL TIME SPONSORED CANDIDATES) | ORIGINAL |
| 9. MEDICAL CERTIFICATE:
ORIGINAL (IN CASE OF FULL TIME CANDIDATES) | |

NOTE:

1. WHEREVER THE ENTRY NUMBER IS REQUIRED IN THE FORMS, YOU MAY FILL IT ON RECEIPT OF YOUR ENTRY NUMBER
2. IT SHOULD BE ENSURED THAT SCANNED COPIES OF THE DOCUMENTS AND FORMS HAVE BEEN UPLOADED ON THE ONLINE (ERP) PORTAL BEFORE REPORTING FOR REGISTRATION/ ORIGINAL DOCUMENT VERIFICATION